The Director of Central Intelligence

Washington, D. C. 20505

att: Ics 83-4397 Ics 83-4350 Eli 1013 1983 473

Mr. Edward J. O'Malley Assistant Director, Intelligence Division Federal Bureau of Investigation Room 4026 J. E. Hoover Building Washington, D.C.

Dear Ed:

I am pleased once again to extend my congratulations to the talented intelligence analysts in your agency for having been selected to participate in the 1980-1983 Exceptional Intelligence Analyst Programs. As you know, I have great interest in this program as a means of improving the quality of intelligence analysis in the Community. To enhance the value of the program, I have directed the Director of the Intelligence Community Staff to provide additional program monitoring, and I would appreciate your cooperation in personally assuring that this oversight is carried on in your agency.

Although the FBI analysts who participated in the program have already completed their projects, I would like you to ensure that future FBI participants' designated project monitors prepare quarterly reports and submit them to the Director of the Intelligence Community Staff who is responsible for the management of this program. Their reports, which I would like to have prepared every three months, should include:

 Progress the analyst has made in accordance with his proposed program;

Significant changes, if any, that the analyst has made in his

o Problems that the analyst has encountered;

o New requirements that have arisen;

o Foreign and domestic travel taken;

o Money spent and amount of current fiscal year funds left; and

o Plans for the next three months.

These quarterly reports need not be lengthy, but they are essential. A oneor two-page report is sufficient. The ICS/Planning and Policy Staff will review the reports and prepare summaries of work in progress for the entire program for my personal review.

Second, I am also directing that each Exceptional Intelligence Analyst prepare a final report and, if applicable, produce associated products such as a data base or reference files, at the completion of his program. These final reports and products will be reviewed by members of the Selection Committee, and the best one or two will be presented by the author to the National Foreign Intelligence Board. In addition, these reports will be circulated throughout the Community.

Approved For Release 2008/09/15 : CIA-RDP86M00886R002800180013-2

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For your information, I have enclosed a list of all ongoing and completed Exceptional Intelligence Analyst projects in your agency, the responsible project monitors, and the funds allotted to the various programs (Tab A). As you can see, the members of the Class of 1980, the first class of this program, have all completed their projects, and although it was not a requirement at the time, I would appreciate it if they would also provide a final report and product as applicable to me at the earliest convenient time. Please inform your designated agency point of contact (Tab B) of these new reporting requirements.

In order to keep a balanced perspective on the program, it is well to remember that the analysts' programs have all been thoroughly reviewed and approved by a Community-wide Selection Committee. Minor constructive changes to the programs are to be expected as the analysts get further into their respective endeavours. Such changes are within the intended scope of the DCI Exceptional Intelligence Analyst Program, and with the approval of their project monitors, these changes are perfectly acceptable and should not require further approval by the parent agency. In general, the parent agency need not spend a great deal of administrative and managerial effort on these relatively autonomous programs.

Since the goal of this program is to enhance the overall quality of intelligence analysis throughout the Community, I urge you to speak to these analysts upon their return to normal duties to determine where their newly-acquired knowledge and experience might best be put to use.

Thank you for your continued support of this important program.

/S/ John N. McMahon for William J. Casey

Distribution (DCI/ICS 83-4354/9):
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DCI/ICS/PPS, May 1983)



DCI EXCEPTIONAL INTELLIGENCE ANALYST PROGRAM AGENCY POINTS OF CONTACT

Agency	Point of Contact	Phone Number
Air Force	Major Jo Greenmeyer	697-4748
Army	John McGlone	695-3369
CIA		STAT
Commerce	Keith Fennell	377-2263
DIA		STAT
Unified Commands, Library of Congress/ Federal Research Div.		
Energy	Jim Rawers	252-2102
FBI	Roger Clancey	324-4646
Marine Corps	LtCol Donald James MGYSGT Johnny Asberry	694-3591
Navy	George Kuruzovich	763-3544
NSA		STAT
State/INR	C. Thomas Thorne	632-1038
Treasury	Ken Steins	566-2981
Program Manager: Int Pla	elligence Community Staff nning and Policy Staff	STAT
Budget and Fiscal Officer:	Intelligence Community St Budget and Fiscal	aff

Washington, D. C. 20505

1 1 JUL 1983

Rear Admiral John Butts, U.S. Navy Director of Naval Intelligence Department of the Navy Room 5C600, Pentagon Washington, D.C.

Dear John:

I am pleased once again to extend my congratulations to the talented intelligence analysts in the Central Intelligence Agency for having been selected to participate in the 1980-1983 Exceptional Intelligence Analyst Programs. As you know, I have great interest in this program as a means of improving the quality of intelligence analysis in the Community. To enhance the value of the program, I have directed the Director of the Intelligence Community Staff to provide additional program monitoring, and I would appreciate your cooperation in personally assuring that this oversight is carried on in your agency.

Although the Navy analyst who participated in the program has already completed his project, I would like you to ensure that future Navy participants' designated project monitors prepare quarterly reports and submit them to the Director of the Intelligence Community Staff, who is responsible for the management of this program. Their reports, which I would like to have prepared every three months, should include:

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Thank you for your continued support of this important program.

/S/ John N. McMahon for William J. Casey

Distribution (DCI/ICS 83-4354/8): Original - Addressee 1 - DCI

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DCI/ICS/PPS (2 May 1983)



DCI EXCEPTIONAL INTELLIGENCE ANALYST PROGRAM AGENCY POINTS OF CONTACT

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Army	John McGlone	695-3369
CIA		
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Treasury	Ken Steins	566-2981
Program Manager:		
Int Pla	elligence Community Staff nning and Policy Staff	
Budget and Fiscal Officer:		
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The Director of Central Intelligence

Washington, D. C. 20505

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Major General William E. Odom, U.S. Army Assistant Chief of Staff for Intelligence Department of the Army Room 2E464, Pentagon Washington, D.C.

Dear Bill:

I am pleased once again to extend my congratulations to the talented intelligence analysts in your agency for having been selected to participate in the 1980-1983 Exceptional Intelligence Analyst Programs. As you know, I have great interest in this program as a means of improving the quality of intelligence analysis in the Community. To enhance the value of the program, I have directed the Director of the Intelligence Community Staff to provide additional program monitoring, and I would appreciate your cooperation in personally assuring that this oversight is carried on your agency.

First, I would like you to ensure that, for all programs in progress (Classes of 1981-1983), the designated project monitors prepare quarterly reports and submit them to the Director of the Intelligence Community Staff, who is responsible for the management of the program. These reports should be prepared every three months, starting with a report on 30 September 1983, and should include:

- o Progress the analyst has made in accordance with his proposed program:
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These quarterly reports need not be lengthy, but they are essential. A oneor two-page report is sufficient. The ICS/Planning and Policy Staff will review the reports and prepare summaries of work in progress for the entire program for my personal review.



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For your information, I have enclosed a list of all ongoing and completed Exceptional Intelligence Analyst projects in your agency, the responsible project monitors, and the funds allotted to the various programs (Tab A). As you can see, the members of the Class of 1980, the first class of this program, have all completed their projects, and although it was not a requirement at the time, I would appreciate it if they would also provide a final report and product as applicable to me at the earliest convenient time. Please inform your designated agency point of contact (Tab B) of these new reporting requirements.

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Thank you for your continued support of this important program.

/S/ John N. McMahon

William J. Casey

Enclosures

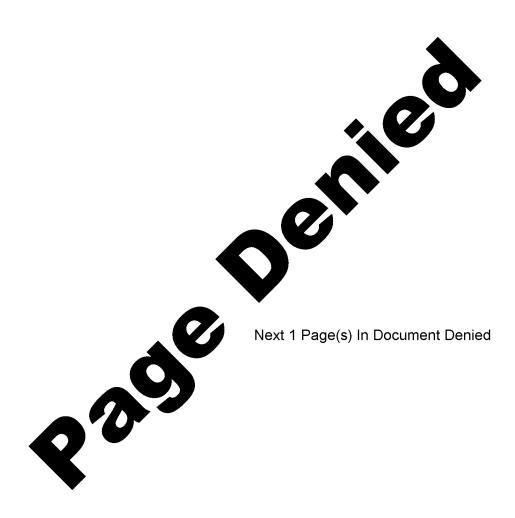
(2 May 1983)

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SUBJECT: Letters Requesting Quarterly Reports and Final Reports

Distribution (DCI/ICS 83-4354/7):
Original - Addressee

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DCI/ICS/PPS/



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Treasury	Ken Steins	566-2981
	elligence Community Staff nning and Policy Staff	
Budget and Fiscal Officer:		
	Intelligence Community St Budget and Fiscal	att

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Washington, D. C. 20505

1 JUL 1983

Mr. Hugh Montgomery Director, Bureau of Intelligence and Research Room 6531, Department of State Washington, D.C.

Dear Hugh:

I am pleased once again to extend my congratulations to the talented intelligence analysts in your agency for having been selected to participate in the 1980-1983 Exceptional Intelligence Analyst Programs. As you know, I have great interest in this program as a means of improving the quality of intelligence analysis in the Community. To enhance the value of the program, I have directed the Director of the Intelligence Community Staff to provide additional program monitoring, and I would appreciate your cooperation in personally assuring that this oversight is carried on in your agency.

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/S/ John N. McMahon for William J. Casey

Distribution (DCI/ICS 83-4354/6): Original - Addressee

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(2 May 1983) DCI/ICS/PPS/



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Treasury	Ken Steins	566-2981
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Budget and Fiscal Officer:	Intelligence Community St Budget and Fiscal	taff

Washington, D. C. 20505

1 1 JUL 1983

Lieutenant General James A. Williams, U.S. Army Director, Defense Intelligence Agency Room 3E258, Pentagon Washington, D.C.

Dear Jim:

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Thank you for your continued support of this important program.

/S/ John N. McMahon for

William J. Casey

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DCI/ICS/PPS May 1983)



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Treasury	Ken Steins	566-2981	
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Intelligence Community Staff

Budget and Fiscal

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Washington, D. C. 20505

1 1 JUL 1983

Lieutenant General Lincoln D. Faurer, U.S. Air Force Director, National Security Agency Room 9A197 Fort George G. Meade, MD 02755

Dear Linc:

I am pleased once again to extend my congratulations to the talented intelligence analysts in your agency for having been selected to participate in the 1980-1983 Exceptional Intelligence Analyst Programs. As you know, I have great interest in this program as a means of improving the quality of intelligence analysis in the Community. To enhance the value of the program, I have directed the Director of the Intelligence Community Staff to provide additional program monitoring, and I would appreciate your cooperation in personally assuring that this oversight is carried on in your agency.

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Thank you for your continued support of this important program.

/S/ John W. Mauntona #or William J. Casey

Distribution (DCI/ICS 83-4354/4):
Original - Addressee

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DCI/ICS/PPS/ (2 May 1983)



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